

OSHA 29 CFR 1910.27(b)(1)

Roof Anchor Compliance Checklist

For building owners and property managers. Confirm your anchors and records before any contractor works your facade from the roof.

BUILDING _____

COMPLETED BY _____

DATE _____

1 Before any rope descent work, have on file

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| ☐ Roof plan with every anchor located and labeled | ☐ Written confirmation to the contractor that the above is true, given before work starts |
| ☐ Annual inspection by a qualified person, within the last 12 months | ☐ Contractor's certificate of insurance naming the property |
| ☐ Certification of each anchorage by a qualified person, within the last 10 years | ☐ Contractor's site-specific safety plan for the job |
| ☐ Capacity of at least 5,000 lb in any direction for each worker attached | ☐ Technicians certified before at-height work |

The contractor may not use an anchorage until it has your written confirmation, and keeps it for the duration of the job.

2 Track every anchor

Anchor ID	Location	Type	Last inspection	Last certification	Next due

Inspection: every year. Certification: as necessary, and at least every 10 years.

3 Recheck before the next job if

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| ☐ Reroofing or membrane work around the anchors |
| ☐ Structural changes to the roof or parapet |
| ☐ Corrosion, damage or movement found |
| ☐ An anchor was repaired or relocated |
| ☐ An anchor arrested a fall or took a shock load |
| ☐ Records cannot be traced to a qualified person |

4 A report that holds up shows

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| ☐ Roof plan and an ID for every anchor |
| ☐ Inspection method and testing criteria |
| ☐ Pass or fail per anchor, with photos of defects |
| ☐ Deficiencies and the required fix |
| ☐ Capacity statement and next due dates |
| ☐ Qualified person's name, qualifications and signature |

If anything above is missing or out of date, rope descent work on those anchors should not start. Inspection, testing and certification by a qualified person come first.